

**Soldotna Y Chevron UST ESA  
Communication Plan**

	Task	Who	When
1	Prepare docket number request form	A. Christopher	After ESA is drafted
2	8 Concurrence Folder circulated	A. Christopher/P. Contreras	After ESA is drafted
3	Send proposed ESA to Respondent	A. Christopher	After 8 Concurrence Checklist is complete
4	Finalize, Sign, and File ESA	Various people	After Respondent has signed and returned ESA
5	Submit CCDS	A. Christopher	After ESA is filed
6	Notify AOO and ADEC of filed ESA (provide copy to ADEC)	A. Christopher	After ESA is filed
7	Send OECA Weekly Report to Anne Dalrymple	A. Christopher	After ESA is filed